

## INSTRUCTIONS FOR FILLING OUT CONCURSUS PETITION

Use corresponding numbers to fill in the blanks.

1. Name of broker.
2. Leave blank.
3. Leave blank.
4. Number of judicial district in which the property is located.
5. Name of parish where property is located.
6. Names of purchaser(s) and seller(s).
7. Name of broker.
8. Parish of broker.
9. Name of buyer.
10. Parish of buyer.
11. Name of seller.
12. Parish of seller
13. Approximate date broker became aware that dispute existed.
14. Amount of deposit.
15. Name of purchaser.
16. Name of broker in whose account the funds were placed.
17. Date of purchase agreement.
18. Name of seller.
19. Physical address of property.
20. Parish in which property is located.
21. Zip code in which property is located.
22. Amount of deposit.
23. Amount of deposit.
24. Leave blank.
25. Leave blank.
26. Leave blank.
27. Leave blank.
28. Judicial district (same as # 4 above).
29. Signature line for broker to sign.
30. Name of broker
31. Address of broker.
32. Telephone number of broker.
33. Name and address of buyer.
34. Name and address of seller.

In addition to the original completed petition, you will need to send to the Clerk of Court:

- Deposit check
- A cover letter to the Clerk of Court requesting the filing and the enclosed extra copy returned to you with the recordation information on it.
- One copy for EACH purchaser and seller involved.
- One copy to be returned to you with recordation information, for your files.
- Self-addressed stamped envelope

\_\_\_\_\_ **1** \_\_\_\_\_ : NUMBER **2** DIV “ **3** ”  
: **4** JUDICIAL DISTRICT COURT  
**VERSUS**  
: PARISH OF **5** \_\_\_\_\_  
\_\_\_\_\_ **6** \_\_\_\_\_ : STATE OF LOUISIANA

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**PETITION FOR CONCURSUS**

The petition of \_\_\_\_\_ **7** \_\_\_\_\_ (hereinafter called “Broker”), domiciled in the Parish of \_\_\_\_\_ **8** \_\_\_\_\_ respectfully represents:

1.

The following are made defendants herein:

- a) \_\_\_\_\_ **9** \_\_\_\_\_, domiciled in the Parish of \_\_\_\_\_ **10** \_\_\_\_\_;
- b) \_\_\_\_\_ **11** \_\_\_\_\_, domiciled in the Parish of \_\_\_\_\_ **12** \_\_\_\_\_.

2.

Louisiana Revised Statute 37:1435. (H) empowered the Louisiana Real Estate Commission to establish, through the adoption and promulgation of rules and regulations in accordance with the Administrative Procedures Act, procedures by which a determination may be made as to whom a disputed escrow deposit should be released.

3.

Pursuant to the authority granted by LSA-R.S. 37:1435. (H), and in accordance with the Administrative Procedures Act, the Commission adopted and promulgated Chapter 29, Section 2901 of its rules and regulations (Louisiana Administrative Code, Title 46, part LXVII, Chapter 29), authorizing a broker, through a concursus proceeding, to deposit the funds into the registry of any court of competent jurisdiction and proper venue.

4.

On or about \_\_\_\_\_ **13** \_\_\_\_\_, broker became aware that a dispute existed as to the ownership or entitlement of funds, held in escrow as a result of a real estate transaction.

5.

A check in the amount of \_\_\_\_\_ **14** \_\_\_\_\_ (\$ \_\_\_\_\_ ) Dollars was tendered by \_\_\_\_\_ **15** \_\_\_\_\_ for deposit in the escrow account of \_\_\_\_\_ **16** \_\_\_\_\_, pursuant to a Purchase Agreement dated \_\_\_\_\_ **17** \_\_\_\_\_, 2000. Said agreement pertained to the property of \_\_\_\_\_ **18** \_\_\_\_\_, which was described as \_\_\_\_\_ **19** \_\_\_\_\_, \_\_\_\_\_ **20** \_\_\_\_\_, Louisiana, \_\_\_\_\_ **21** \_\_\_\_\_.

6.

In accordance with Chapter 29 of the Louisiana Real Estate Commission's Rules and Regulations, the funds held in escrow by the broker are being deposited into a concursus proceeding for a determination of ownership or entitlement to the funds.

7.

Broker does not know to whom the escrow funds, consisting of a check in the amount of \_\_\_\_\_**22**\_\_\_\_\_ (\$ ) Dollars should be paid; and, pursuant to the Louisiana Code of Civil Procedure Article 4653, desires to deposit into the registry of this court said funds; and to require these defendants to assert, contradictorily against all other parties to this proceeding, their respective claims to the money deposited into the registry of this court.

WHEREFORE, petitioner prays:

1. For leave to deposit into the registry of this court the amount of the deposit referred to in paragraph 5 above;
2. All parties be relieved from payment of any of the costs of this proceeding as they accrue, and the clerk of this court be directed to deduct these costs from the money deposited into the registry of the court;
3. The defendants be cited to appear and assert their respective claims, contradictorily against all other defendants, to the money deposited into the registry of the court in this proceeding; and
4. For judgment relieving petitioner of any and all liability to all defendants for the money deposited into the registry of this court.

### **ORDER**

Considering the foregoing petition;

**IT IS ORDERED** that:

1. The petitioner is granted leave to deposit a check in the amount of \_\_\_\_\_**23**\_\_\_\_\_ (\$\_\_\_\_\_) Dollars into the registry of this court;
2. All parties to this proceeding are relieved of the necessity of paying any of the costs thereof as they accrue, and the clerk of this court is directed to deduct these costs from the money deposited into the registry of the court; and,

3. The defendants be cited to appear and to assert their respective claims, contradictorily against all other defendants, to the funds deposited into the registry of the court in this proceeding.

\_\_\_\_\_ **24** \_\_\_\_\_, Louisiana, this **25** \_\_\_\_\_ day of \_\_\_\_\_ **26** \_\_\_\_\_, 2017.

\_\_\_\_\_ **27** \_\_\_\_\_  
**JUDGE, \_\_\_\_\_ 28 \_\_\_\_\_ JUDICIAL DISTRICT COURT**

RESPECTFULLY SUBMITTED:

\_\_\_\_\_ **29** \_\_\_\_\_  
\_\_\_\_\_ **30** \_\_\_\_\_, IN PROPER PERSON  
\_\_\_\_\_ **31** \_\_\_\_\_  
\_\_\_\_\_ **32** \_\_\_\_\_

PLEASE SERVE:

\_\_\_\_\_  
\_\_\_\_\_ **33** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_ **34** \_\_\_\_\_

\_\_\_\_\_