

MINUTES OF MEETING
OF
LOUISIANA REAL ESTATE COMMISSION

June 23, 2022

The Louisiana Real Estate Commission held its regular meeting on Thursday, June 23, 2022, at 10:00 a.m., at 9071 Interline Ave, Baton Rouge, Louisiana, according to regular call, of which all members of the Commission were duly notified, at which meeting the following members were present:

COMMISSION

Matt Ritchie, Chairman
Jeff Free, Vice Chairman
Lacy Baaheth
Synde Devillier
Eloise Gauthier
Rodney Greenup
Ted Major
Patrick Roberts, Jr.

STAFF

Summer Mire, Executive Director
Arlene Edwards, Legal Counsel
Tom Devillier
Ryan Shaw
Damien Smart
Mark Gremillion
Debbie DeFrates
Dusty Evans
Nikki Wallace
Malissa Fowler
Logan Cockerham
Henk vanDuyvendijk
Allison O'Toole
Jenny Yu
Allison Burnette

GUESTS

Kim Callaway – Louisiana REALTORS®
Doneva P Halphen – TEC Realtors, Inc.
Tony Cornner – ONOB, Inc.
Frank Trapani – Latter & Blum Holding, LLC

Commissioner Smith-Coward, Commissioner Pappalardo, and Commissioner Duncan were unable to attend.

Commissioner Major led the invocation; Commissioner Roberts led the Pledge of Allegiance.

MINUTES

Commissioner Gauthier made motion, seconded by Commissioner Devillier, to approve the minutes of the meeting of May 19, 2022. Motion passed without opposition.

(Attachment A)

COMMITTEE REPORTS:

1. Budget – Ms. Yu reviewed the budget report with the Commissioners. She stated that revenues are up due to licensee count and fees. She stated that personnel costs are up due to merit increases. Maintenance costs are also up due to replacement of building lighting with LEDs. She stated that a revised budget would be presented at the July meeting for the new fiscal year.

(Attachment B)

2. Education/Research/Publication – Commissioner Gauthier stated that the Commission received two responses to the RFPs for the 2023 mandatory and 2023 broker mandatory courses.

Commissioner Gauthier made motion, seconded by Commissioner Devillier, to accept the RFP submitted by Bob Brooks School of Real Estate for development of the 2023 Broker Mandatory course. Motion carried without opposition.

Commissioner Gauthier stated that two RFPs were received for the 2023 Mandatory Course. She stated that Bob Brooks School of Real Estate submitted a bid, which includes development of the ARELLO-compliant course and Train the Trainer sessions, for \$15,000. She stated that Burk Baker School of Real Estate and Appraisal also submitted a bid, which did not include the ARELLO quiz questions, for \$18,000.

Commissioner Baaheth made motion, seconded by Commissioner Greenup, to accept the RFP submitted by Bob Brooks School of Real Estate for the 2023 Mandatory Course. Motion carried without opposition.

3. Legal/Legislative/Timeshare – Mr. Devillier reviewed occupational licensing bills that came out of the 2022 legislative session with the Commission.
4. Standardized Forms – Ms. Callaway stated that HB 1058 will require changes to the Property Disclosure Document. She stated that there is no need for a meeting of the Committee since the changes are statutorily required.
5. Errors & Omissions – Commissioner Free stated that the Invitation to Bid for the LREC group errors and omissions plan closed and that Rice will continue to provide the plan with a very slight cost increase.
6. Technology – Commissioner Greenup stated that the initial license applications for Brokers and

Salespersons are in the testing phase and should be ready for public use soon.

He stated that final negotiations are almost complete to move the LREC Office phone system from Mitel to Cox Communications.

Commissioner Greenup also stated that the LREC is contracting with Rapid Scale, a partner of Cox, to back the agency's servers up to the cloud.

DIRECTORS REPORT:

Ms. Mire stated the Commission's Strategic Plan is due for review and updating. She stated meetings will be held at SSA Consulting's offices in September to update the agency's strategic plan.

Ms Mire introduced Ms. Halphen and Mr. Cornner who will be joining the Commission as its newest members in July.

Ms. Mire stated that she is working with a security company to upgrade the systems in the building due to an increase in crime in the area. She stated that Commissioners will see an increase in the budget for these upgrades.

PUBLIC COMMENT:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

EXECUTIVE SESSION

None

Commissioner Ritchie thanked Commissioners Baaheth, Gauthier, and Roberts for their six years of service to the LREC.

There being no further business, Commissioner Roberts made motion, seconded by Commissioner Gauthier, to adjourn. Motion passed without opposition.

MATT RITCHIE, CHAIRMAN

PAULA DUNCAN, SECRETARY