

Louisiana Real Estate Commission
State of Louisiana
Office of the Governor

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

LICENSE TRANSFER TO INACTIVE STATUS

Do not use this form at the end of the year if your intent is to go inactive at the first of the following year. You can complete that transfer by using the renewal form and selecting the option to renew in the inactive status.

Remit transfer fee \$45.00

Make fees payable to the Louisiana Real Estate Commission in the form of a personal or company check, cashier's check, or money order. Please do not send cash through the mail.

PART I: FOR COMPLETION BY THE LICENSEE WHOSE LICENSE WILL BE TRANSFERRED TO THE INACTIVE STATUS

1. Name _____ License No. _____
2. Mailing Address _____
3. City, State, Zip _____

I attest that I am in compliance with R.S. 37:1449 of the Louisiana Real Estate License Law and LAC 46:LXVII.Subpart 1.2705 of the Commission Rules and Regulations, if applicable to my license.

Furthermore, I request that my license be transferred to the inactive status. I understand that I am prohibited from engaging in any activity requiring a real estate license during the period that my license is in the inactive status.

I acknowledge that the submission of this form to transfer to the inactive status will not renew my license. I understand that I will still be required to renew my inactive license by the deadline of December 31st annually.

Licensee Signature _____ Date _____

IMPORTANT: If the above named licensee is an individual supervising broker, or the outgoing qualifying broker for a corporation, partnership, or limited liability company:

- the supervision of all licenses must be terminated *prior* to submission of this form.

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- see the Termination of Supervision form at www.lrec.gov, which must be submitted for each supervised licensee.
- it is not necessary to complete Part II.

PART II: SUPERVISING BROKER SIGNATURE

Name _____ License No. _____

Broker Signature _____ Date _____