

**MINUTES OF MEETING**  
**OF**  
**LOUISIANA REAL ESTATE COMMISSION**  
**JANUARY 21, 2021**

The Louisiana Real Estate Commission held its regular meeting on Thursday, January 21, 2021, at 10:00 a.m., at 9071 Interline Ave, Baton Rouge, Louisiana, according to regular call, of which all members of the Commission were duly notified, at which meeting the following members were present:

**COMMITTEE**

Lacy Baaheth, Chairman  
Matt Ritchie, Vice Chairman  
Jeffrey Free, Secretary  
Synde Devillier  
Paula Duncan  
Eloise Gauthier  
Rodney Greenup, Sr. – arrived at 10:05 a.m.  
Theodore Major  
Deanna Norman  
Patrick Roberts, Jr.

**STAFF**

Bruce Unangst, Executive Director  
Summer Mire, Deputy Director  
Arlene Edwards, Legal Counsel  
Thomas Devillier  
Nikki Wallace  
Jenny Yu  
Mark Gremillion  
Logan Cockerham  
Telly Hollis  
Malissa Fowler  
Damien Smart  
Henk vanDuyvendijk  
Dusty Evans  
Debbie DeFrates

**GUESTS**

Kim Callaway – Louisiana REALTORS  
Andrew Baker – Burk Baker School of Real Estate & Appraisal

Commissioner Pappalardo was unable to attend the meeting.

Commissioner Duncan led the invocation; Commissioner Roberts led the Pledge of Allegiance.

## **PRESENTATION OF PLAQUE TO FORMER CHAIRMAN ROBERTS**

2021 Chairman Baaheth presented a plaque to 2020 Chairman Patrick Roberts, Jr. Commissioners and staff thanked Commissioner Roberts for his year of service, especially during the difficult and trying times of the COVID pandemic.

## **MINUTES**

Commissioner Gauthier made motion, seconded by Commissioner Roberts, to approve the minutes of the meeting of December 17, 2020. Motion passed without opposition.

(Attachment A)

## **COMMITTEE REPORTS:**

1. Budget – Commissioner Free reviewed the budget report with the Commissioners.

(Attachment B)

2. Education/Research/Publication – Commissioner Gauthier stated that the Education Committee met the previous day and discussed topics pertaining to the different mandatory courses.

Commissioner Roberts made motion, seconded by Commissioner Norman, to develop an RFP for the 2022 mandatory course titled “36 Ways to Lose Your License” with an option for lagniappe material. Motion carried without opposition.

Commissioner Gauthier stated that Brian Andrews with LSU will be developing a proposal for presentation at the February Education Committee meeting. His proposal will be for the development of the alternative commercial mandatory course that will be offered by LREC.

Commissioner Gauthier stated that the possibility of a 2022 broker mandatory course was discussed. Topics such as broker best practices, cybersecurity, managerial duties in teams, business etiquette, etc. were discussed as possible topics. Commissioner Norman stated that she would like to see a course that reviewed the LREC website, how to transfer licenses, videos for online processes, etc. The 2022 broker mandatory topic was tabled for further discussion at a later time.

Live/Virtual Course Guidelines were also discussed. ARELLO developed a set of standards that were approved and effective on 1/1/21. Mr. Gremillion stated that he would like to see a more defined definition of what the Commission wants tracked and approved. Ms. Fennel from Louisiana REALTORS had discussed the option of using Zoom for these live/virtual courses. Current requirements include being able to determine if the student is engaged and does not have other screens open. Poll questions, pinging, etc. are used in other programs to determine this. Commissioners requested a copy of the new ARELLO guidelines.

Commissioner Gauthier requested that an Education Committee meeting be held the Wednesday afternoon before the February meeting to continue discussion of the topics discussed.

3. Legal/Legislative/Timeshare – Vice-Chairman Ritchie stated that the Legal/Legislative/Timeshare Committee met Wednesday afternoon to discuss the issue of cash back rebates and the delinquent renewal bill proposal. He stated that the committee requested that Ms. Edwards draft a resolution requesting an opinion from the LA Attorney General’s office regarding the intent of LREC statutes regarding commissions and rebates.

Commissioner Gauthier made motion, seconded by Commissioner Roberts, to move forward with the proposed legislation regarding the change of dates of the delinquent renewal period for renewals. The effective date of the change should be April 1, 2022. Motion carried without opposition.

4. Standardized Forms – Commissioner Roberts stated that dates would be decided for the upcoming workgroup and committee meetings.
5. Errors & Omissions – No report.
6. Technology – No report.

**DIRECTORS REPORT:**

Mr. Unangst continued with his appreciation for Chairman Roberts.

Mr. Unangst stated that Chairman Baaheth and he would like to see the different LREC staff divisions do small presentations at the upcoming meetings to discuss what each section’s functions are for the agency. There are a number of new commissioners that have not benefited from these presentations and feels it would be a good time to update. The Licensing Division will make their presentation in February.

Mr. Unangst discussed the upcoming automation and online processes that are currently being developed for the website and licensing database.

**PUBLIC COMMENT:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

1. Regulatory Compliance Matters:
  - a. Case No. 2020-1172 & 2017-0878: – Scott C. Leggett (SALE.69575.ACT) – Mr. Devillier reviewed the history of this case and the emergency order with Commissioners. Commissioner Gauthier made motion, seconded by Commissioner Norman, to approve

the emergency order as presented. Motion carried without opposition. Commissioner Free recused himself from the vote.

**EXECUTIVE SESSION**

None

There being no further business, Vice-Chairman Ritchie made motion, seconded by Commissioner Gauthier, to adjourn. Motion passed without opposition.

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LACY BAAHETH, CHAIRMAN

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JEFF FREE, SECRETARY